

**CUMBRIA CLINICAL COMMISSIONING GROUP  
OUTCOMES & QUALITY ASSURANCE COMMITTEE**

**10:30 Friday 21 February 2014**

**Conference Room, Hackthorpe**

Present:	Laura Carr	Lead Nurse (Quality & Safeguarding) (LC)
	Les Hanley	Lay Member (Health Improvement) <b>(Chair)</b> (LH)
	Ruth Gildert	Clinical Member - Registered Nurse (RG)
	Andrea Loudon	Primary Care Development Lead & Medicines Lead (AL)
	Anthony Woodyer	Clinical Member - Specialised Secondary Care Doctor (AW)
	Russell Thompson	Clinical Quality & Safety Manager (RT)
In Attendance:	Mark McAdam	Head of Communications and Engagement (MMc)
	Brenda Thomas	Governing Body Support Officer (BT)
	Richard Garrett	Senior Management Assistant (RGa)

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**1. WELCOME/ APOLOGIES**

*Action*

The Chair welcomed everyone to the meeting. Apologies were received from David Rogers, Deputy Clinical Director; Jon Rush, Lay Member (Public Engagement) and Holly Marshall, Head of Integrated Intelligence.

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**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

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**3. MINUTES OF THE MEETING HELD ON 17 JANUARY 2014**

The minutes of the above meeting were approved as a true record.

**Dr Foster:** An update briefing produced by Holly Marshall was presented to the group for information.

**CPFT Suicide Strategy paper:** Documents were presented for information.

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4. **MATTERS ARISING**

There were no matters arising.

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5. **SITE VISIT REPORT**

RT presented the report and detailed discussions took place particularly in relation to the following areas:

**Community Hospitals**

- Visits were seen as positive.
- Assessors identified that staff thought that recruitment was more open.

Organisational Learning - RT advised that there was no shared learning in place across the organisation and recommended that this was something that needed initiated.

Discharge Liaison Service - Staff were positive about the new service and how it was functioning.

Standardisation of Service - RT stated that there was a lack of standardisation across the Community Hospitals. It was considered that the model implemented by Cockermonth Hospital was of high quality.

Building condition concerns - A number of concerns were highlighted regarding the condition of a number of Community Hospitals.

**Mental Health & Learning Disabilities**

LC advised that in terms of staffing, all except two units were oversubscribed. Issues around staff rota's and the lack of electronic program recording (EPR) were also apparent.

It was decided that the produced report would be circulated internally to CCG colleagues and the Area Team. It would then be presented to Cumbria Partnership Foundation Trust (CPFT).

**ACTION:** Site Visit Report to be presented to the next Governing Body and the Clinical Leads Group.

**LC**

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6. **RPIW**

LC presented the RPIW report out presentation.

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7. **APC DECISIONS**

Document was presented for information.

**ACTION:** APC decisions document to be submitted for the next Governing Body meeting. **AL**

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8. **AREAS OF CONCERN/ EXCEPTION**

None declared.

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9. **ANY OTHER BUSINESS**

Discussion on Winterbourne and the Francis report to take place in more details at the next meeting.

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10. **DATE AND TIME OF NEXT MEETING APPROVED:**

Friday 21 March 2014 at 10.30 a.m. at MR1 ,Lonsdale Unit.

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