

**NHS CUMBRIA CLINICAL COMMISSIONING GROUP**  
**MINUTES OF THE COPELAND LOCALITY EXECUTIVE**  
**23 October 2014 13:30**  
**Cleator Moor Health Centre**

Present:	Eric Bater	GP Distington Surgery (EB)
	Celia Heasman	GP Westcroft Surgery (CH)
	Tom Ickes	GP Trinity (TI)
	Kathryn Illsley	GP Seascale (KI)
	Juliet Rhodes	GP Lead Fellview HC <b>(Chair)</b> (JR)
	Judith Spencer	GP Catherine Street (JS)
	Rick Tranter	GP Mansion House (RT)

In Attendance:	Anita Barker	West Network Lead (AB)
	Ray Beale-Pratt	Business & Performance Manager West Network (RBP)
	Mel Bradley	Primary Care Lead (MB)
	Brenda Bragg	Administrator (BB)
	Bernard Courtney	Patient Rep (BC)
	Barbara Fleary	Senior Commissioning Manager (BF)
	Linda Haig	Commissioning Manager (LH)
	Caroline Rea	North Network Director (CR)

**COE 77/2014 AGENDA ITEM 1: Welcome and Apologies**

Apologies were received from: Graham Ironside, Richard Jakobson

**COE 78/2014 AGENDA ITEM 2: Declaration of Interest**

None.

**COE 79/2014 AGENDA ITEM 3: PRIMARY CARE COMMUNITIES**

- (i) BF presented a report on the development of a Primary Care Community for Copeland. Stakeholder workshops were held in September with a specific workshop for patients and carers (which was extremely positive). A summary feedback report has been circulated to all attendees. The Executive were asked to consider the proposed amended model of delivery and structure of the community team. BF would bring costings back to the November Executive.

BF

- (ii) Minor Ailments Scheme

Presentation attached. Funding will be required to get the scheme up

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and running. Thereafter prescribing savings *should cover the cost*. The impact of the MAS will be monitored through the Pharmoutcome system and the Locality will review this in the same way as other commissioned schemes.

**The Executive agreed for the Minor Ailments Scheme to be implemented in the New Year.** MB and BF would set milestones for the scheme and arrange a communications strategy.

MB/BF

(iii) General Practice – Urgent and on the Day Access

The Executive discussed capacity and demand. It was acknowledged that demand continues to increase and GP numbers are decreasing, so changes in Practice are necessary. Juliet Rhodes invited GPs to share any concerns they may have and ideas of how Copeland Practices could support each other. This could include federation of Practices, an Urgent Access Centre or a Care Home Visiting service. The GPs requested further information about the Carlisle Acute Visiting Service where CHOC undertake in-hours visits to care homes. BF will collect this information and data relating to visits/hours.

BF

It was agreed that Primary Care Foundation would be commissioned to audit access and demand in Practices. MB to arrange.

MB

MB informed that the PLT on 11 November will be a capacity and demand masterclass delivered by CLIC.

Issues were raised relating to:

- the poor quality of discharge letters coming from NCUHT via Realtime. RBP to take forward to the next Contract meeting early November.
- choose & book – appointments are being referred back to GP if a slot not available for patients. RBP said CaB was a national system but how it operates in Cumbria is unusual. Action: RBP would take this up with Acute Trust.

RBP

RBP

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**COE 80/2014 AGENDA ITEM 4: MINUTES OF PREVIOUS MEETING / MATTERS ARISING**

*COE 66/2014: Amend 5<sup>th</sup> line - GPs agreed to **TRIAL** centrifuging in practices.....*

Following this amendment the September minutes were accepted as accurate.

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**COE 81/2014 AGENDA ITEM 5: ACTION LOG**

Actions completed 23 October:

**Executive GP Membership:** Executive happy with 1 Fellview representative.

**Sexual Assault Referral Service:** to be re-circulated.

**GP2GP Notes Transfer:** It is a national issue with no locality solution.

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**Continuing Health Care:** The Locality needs to be aware of the situation as rising costs are a significant concern.

**An Insulin Toolkit Education Programme:** on agenda

**Minor Ailments Scheme:** on agenda

**Pathology Presentation:** report from Wayne Bradbury received at Oct Executive

**Mental Health Review:** Slides circulated

**Virtual Medical Model:** Ongoing piece of work

**Tissue Viability Nurse:** Costings in Copeland PCC report – on agenda.

**GP Leadership: supporting roles.** JR will see how her workload as Copeland GP Lead develops and bring back to a future meeting

**Frail Elderly Care Co-ordinators:** Paper to November Executive

**Any Other Business:** On agenda for November (1) Dementia Payments (2) discussion around Copeland Unit (3) Cancer Audit update and Cancer Strategy (invite Cheryl Timothy Antoine).

Matters Arising:

**GP2GP Notes Transfer:** Dr Tranter would draft a letter to be sent to LMC raising concerns on behalf of Executive with regards to the speed in which issues are being resolved.

RT

**PATHOLOGY SERVICES:** GPs were still unhappy at the financial issue around shift of work from Secondary to Primary Care. RBP would take to Contracts negotiation meeting for 15/16.

RBP

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#### **COE 82/2014 AGENDA ITEM 6: INSULIN TOOLKIT EDUCATION PROGRAMME**

MB presented the paper clarifying the programme and the Executive agreed that this will be funded from network monies.

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#### **COE 83/2014 AGENDA ITEM 7: FINANCE AND PERFORMANCE UPDATE**

RBP presented the performance report to August 2014. It was noted that the locality was still under budget on elective care – primarily due to the capacity constraints at NCUHT – and that this would start to increase in subsequent months as the Trust tackles the backlog of patients.

The Executive was asked to note the report.

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#### **COE 84/2014 AGENDA ITEM 8: THE PRIMARY CARE PARADOX**

BF explained that this document was for information as it included best practice from other parts of the country.

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#### **COE 85/2014 AGENDA ITEM 9: ANY OTHER BUSINESS**

1. Wholesale Drugs Licence: In response to questions raised by Copeland Executive in August. Helen Huck (Head of Pharmacy, CPFT) provided an interim plan for supply of medicines, with a preferred option to purchase

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medicines from wholesalers, supplied to an in-house pharmacy on the Carleton Clinic site. The plan will be submitted to CPFT Executive for approval to continue development.

2. Workington Primary Care Centre: BF informed the Executive that Practices may have patients referred back to them following presentation at the Workington Minor Injuries Clinic due to the reconfiguration of services.
3. Co-commissioning: *'Proposed next steps towards primary care co-commissioning: an overview'* paper was distributed to the Executive for information. In November there will be a teleconferencing network event open to all GP to have a facilitated virtual discussion prior to the Council of Members meeting in December to vote on options.
4. Bernard Courtney raised his concerns on the lack of positive messages in the media around West Cumberland Hospital. Juliet Rhodes acknowledged these concerns and has recently met with the Communications Team to begin to develop a locality communications plan.

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**COE 86/2014 AGENDA ITEM 10: DATE AND TIME OF NEXT MEETING**

27 November 2014 at 13:30 hours  
Cleator Moor Health Centre

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