

NHS CUMBRIA CLINICAL COMMISSIONING GROUP
MINUTES OF THE COPELAND LOCALITY EXECUTIVE
27 November 2014, 13.30
Cleator Moor Health Centre

Present:	Eric Bater	GP Distington Surgery (EB)
Item 3 only	Jose Fidalgo	Lowther Medical Centre (JF)
	Celia Heasman	GP Westcroft Surgery (CH)
	Tom Ickes	GP Trinity (TI)
	Graham Ironside	GP Queen Street (GI)
	Kathryn Illsley	GP Seascale (KI)
	Juliet Rhodes	GP Lead Fellview HC (Chair) (JR)
	Judith Spencer	GP Catherine Street (JS)
	Rick Tranter	GP Mansion House (RT)
Item 3 only	Tim White	GP Lowther Medical Centre (TW)

In Attendance:

- Anita Barker, West Network Lead (AB)
- Ray Beale-Pratt, Business & Performance Manager West Network (RBP)
- Mel Bradley, Primary Care Lead (MB)
- Brenda Bragg, Administrator (BB)
- Bernard Courtney, Patient Rep (BC)
- Barbara Fleary, Senior Commissioning Manager (BF)
- Linda Haig, Commissioning Manager (LH)
- Caroline Rea, North Network Director (CR)
- David Rogers, Medical Director, CCG (DR)

COE 87/2014 AGENDA ITEM 1: WELCOME AND APOLOGIES

Apologies were received from: Richard Jakobson, Melinda Hughes, Fiona Ironside

Juliet Rhodes informed the Executive that this was Richard Jakobson's final working day as a GP and thanked him on behalf of the Executive for all his hard work, especially in his role as mental health lead.

COE 88/2014 AGENDA ITEM 2: DECLARATION OF INTEREST

All GPs present declared an interest in agenda item 8 – Frail Elderly Care Co-ordinator Scheme.

COE 89/2014 AGENDA ITEM 3: PRESSURES ON PRIMARY CARE

David Rogers gave a presentation on describing the pressures on Primary Care, particularly in Copeland, due to the difficulties in recruiting GPs and other clinical staff combined with a continued increase in demand. Various options were discussed including practice mergers, collaboration and sub-contracting.

Juliet Rhodes invited GPs to share ideas of how Copeland Practices could support each other. Ideas included an urgent access centre and methods to share best practice. The Executive agreed to continue the discussion when the results of the Primary Care Foundation audit were available. DR to follow up with Area Team procedures relating to potential changes in patient lists.

DR

COE 90/2014 AGENDA ITEM 4: LOCALITY ISSUES

- (a) Dementia Payments: Practices with less than 50% expected prevalence will be receiving letters.
- (b) Copeland Unit: Executive in agreement that this is to be discussed further in December. BF/LH would collect data to inform discussion.
- (c) 24 hour BP monitor: Practices have their own equipment.
- (d) Out of Area Patients: SLA out to Practices. Individual Practices to decide whether they sign up.

BF/LH

COE 91/2014 AGENDA ITEM 5: MINUTES OF PREVIOUS MEETING / MATTERS ARISING

October minutes were agreed as accurate.

COE 92/2014 AGENDA ITEM 6: ACTION LOG

Actions completed 27 November:

CHOC/NWAS DAY TIME ACUTE VISITING PILOT: Out to Practices imminently.

PRIMARY CARE COMMUNITY FOR COPELAND: Regular agenda item.

MINOR AILMENTS SCHEME: Scheme to be implemented in February. A launch event will be held at the New Haig Pit, Whitehaven on 15 January. GPs are invited to attend. MB has publicity material available for Practices.

All GPs

QUALITY OF DISCHARGE LETTERS: GPs to continue to provide examples of poor discharge letters. These to be processed through SIRMS and copies anonymised and e-mailed to Jeremy Rushmer.

COE 93/2014 AGENDA ITEM 7: PRIMARY CARE COMMUNITY STAFFING AND IMPLEMENTATION

BF provided a report which updated on the development of a PCC for Copeland including the proposed staffing structure and related costs. **The Executive agreed the structure.** Recruitment to additional posts will commence in December. BF will collect data on the Copeland Unit which will

BF

inform a discussion at the December Executive.

The Executive agreed to the purchase of an ECG portable monitoring 'tablet' (cost £2K) for use as a pooled resource.

Near Patient Testing kit: More information to be provided. BF to have a paper available for January Executive. **BF**

The introduction of a FAB (frailty assessment bed) diagnostics package at WCH would be implemented and have geriatrician input by Joanna Cox.

Four interim beds had been block purchased at Pow Beck Residential Home with the possibility of spot purchasing another two.

COE 94/2014 AGENDA ITEM 8: FRAIL ELDERLY CARE CO-ORDINATOR SCHEME

LH talked through the Case for Improvement which sets out the proposal for Phase 2 of the scheme. **The Executive recommended Option 1.** This would be progressed once a conclusion was reached around the procurement legislation. RBP would take this up with Contracting as a matter of urgency. **RBP**

COE 95/2014 AGENDA ITEM 9: CLINICAL LEADS UPDATE

1. **Reporting Incidents:** All incidents in Practices to be reported through SIRMS including SIs. This would help incident reporting learning. A letter from Area Team to CCG MDs would be shared with Practices.
2. **Reviewing value based clinical commissioning.**
3. **Primary Care Co-commissioning:** All CCGs have been requested by NHS England to consider how they want to take forward the co-commissioning of General Practice in 2015/16 by January 2015. The Clinical Leads agreed to hold a Full Council of Members meeting with invitations to all Practices to consider the issue, to take place in mid-December.
4. **Practice Nurse Development:** Report by Sue Robb "Supporting the development of General Practice Nurses Working across Cumbria." With increasing demands on the Practice workload and an ageing workforce there is now an impending crisis situation in Cumbria with 22.5% of Practice Nurses likely to retire in the next few years. It is important to attract, develop and retain a competent workforce for the future to deliver quality care to people outside of the hospital setting. Mel Bradley can be approached with requests for funding P/N training and she will signpost.
5. **GP Leads:** David Rogers presented a paper to Clinical Leads on re-defining GP Leads accountability/reimbursement assuring consistency across Cumbria.

Post Executive Note:

6. **Maternity Review:** The independent review of Maternity services, undertaken by the Royal College of Obstetricians and Gynaecologists, took

place between November 18 and 20, including site visits to each of the maternity units and discussions with a broad range of clinicians, patients, and public representatives. Several of the Clinical Lead members had been interviewed as part of the process, and shared their experience with the broader group. The outcome of the review is not anticipated until early 2015.

**COE 96/2014 AGENDA ITEM 10: 5 YEAR PLAN/OUT OF HOSPITAL (PRIMARY CARE)
STRATEGY AND IMPLEMENTATION**

CR gave a brief overview of the document. Dashboard indicators would soon be sent to each locality for comparison.

COE 97/2014 AGENDA ITEM 11: CHILDREN & YOUNG PEOPLE UPDATE

Paper and dashboard circulated for information prior to the Executive. The report is to update the localities on progress across a range of issues including Commissioning services for children and young people, Maternity Services, Safeguarding and Children Looked After and Performance report across a range of issues.

COE 98/2014 AGENDA ITEM 12: ANY OTHER BUSINESS

BF brought to attention the issue of Care Co-ordinators wearing clinical uniforms. LH would consult with the team.

LH

COE 99/2014 AGENDA ITEM 13: DATE AND TIME OF NEXT MEETING

17 December 2014 at 13:30 hours
Cleator Moor Health Centre
