

**NHS CUMBRIA CLINICAL COMMISSIONING GROUP**  
**MINUTES OF THE CARLISLE LOCALITY EXECUTIVE**  
 Wednesday 17 December 2014 - 1:30pm  
 Main Hall, Botcherby Community Centre, Carlisle

Present:	Dr Mark Alban Dr Alan Edwards Dr Colin Patterson Andrew Gosling Andrea Loudon Olwyn Luckley Muriel Nixon Caroline Rea	GP, Brampton Medical Practice (MA) Deputy GP Lead, St Paul Medical Centre (AE) Lead GP <b>(Chair)</b> (CP) Business & Performance Manager (Carlisle & Eden) (AG) Primary Care Development Lead (AL) Lay Representative (OL) Carlisle Locality Commissioning Manager (MN) Network Director North Cumbria (CR)
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In Attendance:	Ann Wilkinson Caroline Evans	Administrator (AW) Senior Network Manager (East) Community Health (CE) (From 3pm onwards)
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**WELCOME AND APOLOGIES**

*Action*

Apologies were received from:

- Andy Airey, Deputy Network Director (AA)
- Jane Anderson, Lay Representative (JA)
- 1. Emma Bagshaw, Senior Commissioning Manager (EB)
- Christine Clark, Senior Public Health Specialist (CC)
- Gail Newton, Practice Nurse, Brampton Medical Practice (GN)
- Caroline Rea, Network Director North Cumbria (CR)
- Anna Sives, Practice Manager (AS)

**DECLARATIONS OF INTEREST**

- 2. There were no declarations of interest.

**MINUTES AND ACTION LIST FROM THE PREVIOUS MEETING**

- 3. The minutes of the previous meeting were agreed as an accurate record.
- Updated Action list attached.

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## ITEMS FOR CONSIDERATION/DISCUSSION/UPDATE/APPROVAL/INFORMATION

(i) Task and Finish Groups

### Care Home Update

Scheme went live on 1<sup>st</sup> December starting in Pennie Lodge nursing home. The team reports home staff and relatives are very welcoming of the Carlisle Care Home Team (CCHT), alongside receiving good support from all practices. CCHT will be moving to Kingston Court on 29<sup>th</sup> December and Howard Court on 5<sup>th</sup> January.

MN and AG to work out GP avoidance figures with findings forwarded to AE.

**MN/AG**

Meetings to be arranged from early February to discuss datasets. Attendees at these meetings to include EB, AE, Chris Corrigan, Yvonne Craig and Sue Watson.

**AW**

### VitruCare

The three practices are each in the process of engaging cohort of 15 patients. St Pauls are doing vascular and both Spencer Street and Brunswick House are doing diabetes. Gillian Elsey from Vitru is in Carlisle next week to work with the practices.

4. AE is the clinical sponsor for this scheme. Careful monitoring of data is required. MN and AE to discuss links to community assets outside of meeting

**MN/AE**

### Hospital at Home

There are currently 20-23 patients on caseload, exceeding the target occupancy of 19.5, by 30<sup>th</sup> November. Average length of stay is 13.4 days.

### Telehealth

Telehealth pilot is now running in 15 homes across Cumbria.

### Flexible Medical Officer

EB has met with CE to discuss the SPA. A subsequent meeting is being held tomorrow with CHOC and CPFT. It is hoped that Single Point of Access and Flexible Medical Officer will be ready to present at PCC event on 28<sup>th</sup> January.

A draft descriptive of the SPA was circulated at the meeting. AE was concerned regarding the context of "routine" and "urgent" referrals. It was felt we should concentrate initially on urgent referrals (i.e. what Rapid Response would usually deal with). CE recommended speaking to South Lakes as their system is up and running well.

A meeting to be arranged for tomorrow between MN, Anita Barker, AG

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and Caroline Rea to discuss progress on SPA and flexible medical officer.

AL

(ii) Second Wave of the PM Challenge Fund

Only a large bid will be accepted. Anthony Gardner is looking at this on a Cumbria footprint.

(iii) (a) Advanced Nurse Practitioner Roles

Advanced Nurse Practitioners are being developed to support GP recruitment problems. Training courses will be made available with nurses spending a year in a GP practice along with additional study. Whilst based in a practice nurses would receive mentorship, training and support. Once trained Nurse Practitioner would then be able to work in many different settings. A business plan to take this forward to be produced.

(b) Practice Nurse Network for Carlisle Locality

A proposal for the development of Practice Nurses Network for the Carlisle Locality was noted. It was confirmed that the cost of £7,595 will come from next year's budget. The proposal was agreed by the Executive Board.

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**PERFORMANCE MANAGEMENT**

Elective admissions have been down year on year but this trend has now reversed and is showing a 1% increase.

5. There is a continued reduction in patients waiting over 18 weeks for treatment.

There have been significant problems in meeting the 4 hour 95% A&E performance target. This fell to below 60% earlier this week.

The prescribing budget is now showing an overspend due to a recalculation of category M prices.

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**ANY OTHER BUSINESS**

Caroline Evans, Senior Network Manager across Carlisle and Eden for Community Health was welcomed to the meeting. CP advised we need engagement between ourselves and Community Health and the best way to achieve this would be via monthly meetings. MN to re-schedule meetings

MN

6. PCC Meeting – 28<sup>th</sup> January 2015

A Primary Health & Care Community Meeting has been arranged for 28<sup>th</sup> January 2015. The event will take place at Botcherby Community Centre (Caroline Evans to be invited to this event). In preparation for this event the following people are to be invited to the Executive Board meeting on 21<sup>st</sup> January:-

AW

Sue Bowman  
Caroline Evans

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Andy Airey (to feedback on any ideas from Caroline Rea)  
Neil Margerison  
Susan Blakemore  
Anna Sives  
Craig Melrose  
Someone from Healthy City (Emma Dixon)  
Community Assets (Robert Cornwell)

Following a full year of PHCC meetings we now need to produce structures to allow ideas to progress. There is an emerging federation of practices in Carlisle and in the wider CCG.

We need to bring in a narrative which allows us to talk and find a way to move forward.

It was acknowledged that DNs are ideally positioned to be case holders and co-ordinators in the community.

A Clinical Reference Group is taking place on 29<sup>th</sup> January and it is hoped that the PHCC will be discussed.

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Date and time of next meeting approved:

7. **Wednesday 21<sup>ST</sup> January 2015, 1.30, Conference Room, Rosehill**