

NHS CUMBRIA CLINICAL COMMISSIONING GROUP
MINUTES OF EXECUTIVE COMMITTEE
Thursday 18 May 2017
09.30 – 11.00
Meeting Room 1, Lonsdale Unit, Penrith Hospital

Present:	David Rogers	Medical Director & Interim Accountable Officer (DR) (Chair),
	Amanda Boardman	Adult & Children Safeguarding, Maternity, Mental Health, Learning Disabilities & Children's Commissioning (AB),
	Eleanor Hodgson	Director for Children's & Families (EH),
	Helen Horton	Specialised Commissioning & Pathway Development, Map of Medicine and IFR (HH)
	Niall McGreevy	ICC GP Lead (NMc),
	Eve Miles	ICC GP Lead (EM)
	Colin Patterson	Commissioning GP – Primary Care, 111, Cancer & ICC's (CP),
	Peter Rooney	Chief Operating Officer (PR)
Dial-in:	Charles Welbourn	Chief Finance Officer (CW)
In Attendance:	Anita Barker	Deputy Director Commissioning (AB)
	Andrea Loudon	Primary Care & Medicine Lead (AL)
	Ray Beale-Pratt	Head of Programme Management & Rightcare (RBP)
	Rebecca Ware	Senior Management Assistant (RW)

EC 10/17 AGENDA ITEM 1: Welcome and Apologies

The Chair welcome everyone to the meeting, apologies were received from Stephen Childs – Chief Executive & Jennifer Lawson – General Manager.

EC 11/17 AGENDA ITEM 2: Declarations of Interest

It was noted that GPs had declarations of interest on specific schemes and this would be the case for each meeting.

EC 12/17 AGENDA ITEM 3: Draft Minutes and Action Log of the Meeting held 18 May 2017

The minutes of the last meeting were approved as an accurate record.

AP1 – Complete.

AP2 – Ongoing – PR meeting with Liz Rogerson NHSE Friday 26 May 2017.

AP3 – Ongoing – to be brought to the next meeting for approval.

AP 4 – Ongoing – to follow up with Stephen regarding the circulation of the slides.

EC 13/17 **AGENDA ITEM 4: Matters arising from the Minutes**

There were no matters arising from the minutes.

EC 14/17 **AGENDA ITEM 5: Paediatric Community Optometry**

HH presented the report to the committee, highlighting the new process and the clinical benefits for children were this approved.

Discussion ensued with regards to financial implications of reviewing and updating this process, as well as consideration of the clinical benefits.

Resolved: Clinically endorse the report to be ratified through appropriate process.

EC 15/17 **AGENDA ITEM 6: Demand Management and the Management of Unwarranted Variation**

Demand Management;

AB presented the report to the committee, highlighting that further information was required as to the expectations for Cumbria within the 11 areas. There was requirement for the Demand Management plan, as well as attendance at meetings.

Discussion ensued with regard to engagement and communication with colleagues through this process, there was also a requirement to learn lessons from past experiences. This process would need to be reviewed monthly at the Project Review Board Meetings.

Unwarranted Variation;

AL presented the report to the committee, highlighting the approach and work undertaken to manage Unwarranted Variation through which the performance has improved and variation narrowed.

Discussion ensued with regard to sharing the success story with colleagues and the community. Hopefully data would be available to Practices regularly.

Resolved:

1. Demand Management;
 - Agreed the CCG adopts the 11 point Demand Management Plan,
 - Agreed where the work should report to routinely,
 - Note need to align with STP Governance Process
 2. Unwarranted Variation;
 - Approved the CCG approach to Unwarranted Variation 2017/18,
 - Note the need to agree targets for the QIS in 2017/18 and need to align with CCG ambition for improvement
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EC 16/17 **AGENDA ITEM 7: North East CCG's Over the Counter (OTC) Quality Innovation Productivity Prevention Initiative (QIPP)**

AL presented the report to the committee, highlighting the Equality Impact Assessment which was completed in South Tees area only.

Discussion ensued with regard to the communication sharing of the reviewed process when approved. This was to focus on specific areas of the initiative; however, this was not to start until the end of June 2017.

Resolved: Agreed appropriate impact assessment completed and comfortable with the communication campaign beginning mid-late June 2017.

EC 17/17 **AGENDA ITEM 8: Developing a Joint Vision for the Sustainability Transformation Partnerships (STP)**

EH presented to the group Developing a Joint Vision on Sustainability and Transformation Partnerships (STPs), highlighting the main points on the presentation.

Discussion ensued with regards to the use of certain language within the presentation, ways to engage people and how to encourage positivity. Concerns regarding using the work Democracy, the message this would send out.

Resolved: The presentation be noted.

EC 18/17 **AGENDA ITEM 8: Any Other Business**

There were no further items of business.

EC 19/17 **AGENDA ITEM 11: Date and time of next meeting**

Thursday 22 June 2017 – 10:00am – Ann Burrow Thomas, Workington.
