

**NHS NORTH CUMBRIA CLINICAL COMMISSIONING GROUP**  
**MINUTES OF EXECUTIVE COMMITTEE**  
Thursday 22 June 2017, 10:00  
Board Room, Ann Burrow Thomas, Workington  
Location

Present:	David Rogers	Medical Director & Interim Accountable Officer <b>(Chair)</b> (DR)
	Stephen Childs	Chief Executive (SC)
	Eleanor Hodgson	Director for Children's & Families (EH),
	Helen Horton	Specialised Commissioning & Pathway Development, Map of Medicine and IFR (HH)
	Niall McGreevy	ICC GP Lead (NMc),
	Eve Miles	ICC GP Lead (EM)
	Caroline Rea	Director of Primary Care (CR)
	Peter Rooney	Chief Operating Officer (PR)
	Charles Welbourn	Chief Finance Officer (CW)
In Attendance:	Lyn Hardie	Administrator, Commissioning (LH)

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**EC 20/17 AGENDA ITEM 1: Welcome & Apologies**

The Chair welcomed everyone to the meeting. Apologies were received from Amanda Boardman – Clinical Lead for Children's Commissioning, Mental Health, Learning Disability and Safeguarding and Colin Paterson – Clinical Lead for Primary Care and Integrated Care Communities Development.

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**EC 21/17 AGENDA ITEM 2: Declarations of Interest**

Helen Horton, Niall McGreevy declared a financial interest in agenda item 5, Quality Improvement Scheme 2017/18, as GP Partners in their respective practices and Eve Miles will be working as a GP during the operation of this scheme and therefore also declared a financial interest in this item.

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**EC 22/17 AGENDA ITEM 3: Draft Minutes & Action Log of the meeting held 18 May**

The minutes of the last meeting were agreed as an accurate record subject to the following amendments: Caroline Rea's apologies for the May meeting to be minuted.

**AP2** – Ongoing. PR met with Liz Rogerson and she provided timescales for the development of Radiotherapy at Cumberland Infirmary Carlisle (CIC). There would be a joint meeting between North Cumbria CCG (CCG), NHS England (NHSE), North Cumbria

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University Hospitals Trust (NCUHT) and Newcastle upon Tyne Hospitals NHS Foundation Trust (NUTHFT).

**AP3** – on the agenda

**AP4** – SC will re-circulate slides

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**EC 23/17 AGENDA ITEM 4: Matters Arising**

EC 16/17 – There was a question as to whether or not the communication campaign, which was due to start mid-late June, had commenced.

**ACTION: CR to find out**

EC 17/17 – SC attended a feedback meeting at which Amanda Stern (private consultant) had been engaged to facilitate conversations. There was concern from CCG over the meaning of the word “democracy” in the context of The Health & Social Care Democracy, although the consensus was that the word should remain in the title.

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**EC 24/17 AGENDA ITEM 5: Quality Improvement Scheme 2017/18 Update**

CR presented the report and proposed changes to the metrics/indicators were discussed. The following changes were agreed:

- Addition of metric for annual health check for patients with learning disability
- Revision of LTC composite indicators to exclude patients with exception reporting code
- Removal of metric 4 (QOF exception reporting) and reallocation of 5% value split between the two Emergency admission metrics
- Change to antibiotic prescribing indicators to reflect changes to national QP antibiotic targets
- Change from lipid lowering drugs prescribing indicator to PPI prescribing indicator
- Revision of Procedures of Limited Clinical Value list to reflect new Value Based Commissioning policy
- Revision of metric 9

**Recommendation:** Subject to agreement by the LMC the above changes be recommended for approval by the Governing Body.

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**EC 25/17 AGENDA ITEM 6: Executive terms of Reference**

Discussion ensued on proposed amendments to this Committee’s Terms of Reference (ToRs). EH sought clarity on what was appropriate/inappropriate issues for this Committee to consider.

**Actions**

- It was confirmed that that sub groups reporting to the Committee would not be included in the ToRs. However, it was requested that the clarification on which
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sub-groups feed into this committee be brought to a future meeting for clarity.

- Time scales for meeting papers to be circulated to be changed to 5 working days prior to meeting.
- **Section 3: Core membership:** It was confirmed that the Clinical Director of Innovation was not a core member of this Committee.

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**EC 26/17 AGENDA ITEM 7: Organisational Development (OD) Strategy and Action Plan**

EH presented the OD Strategy and Action Plan advising that the plan had been to the Finance and Performance Committee meeting on 21 June 2017 for discussion and some amendments had been made as a result of those discussions.

Discussion ensued and the following amendments were suggested;

- Section on page 21 to be re-written
- Add comment to improve how we celebrate success
- OD and culture change in whole health economy
- Comment on values and behaviours – to be spread into GP Practices, as GP ICC Leads work for North Cumbria CCG.
- Add in that ICC GPs are required to complete the same mandatory training as all North Cumbria CCG staff
- Final version will be sent to practices through Practice Managers
- ICC GPs to be invited to staff development sessions.

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**EC 27/17 AGENDA ITEM 8: Section 12 Doctors arrangements**

PR presented the report advising that Cumbria had a list of Section 12 doctors including General Practitioners with Special Interests (GPwSIs). He confirmed that a section 12 approved doctor was a medically qualified doctor who had been recognised under section 12(2) of the Mental Health Act. They have specific expertise in mental disorder and have additionally received training in the application of the Act. They were usually psychiatrists, although Cumbria utilises general practitioners (GPs) who have a special interest in psychiatry. However the current arrangements and commissioning mechanisms was not sufficient to provide effective and timely assessments of mental health act assessments in a sustainable way and things needed to change.

Discussion ensued around the options available to effect the needed change and it was agreed that having a single provider was the preferred option.

It was confirmed that Gary Malone, Commissioning Manager with North of England Commissioning Services (NECS), was the contact for any-one interested in providing these services and that CPFT were willing to provide section 12 training.

**AGREED: that the CCG proceed on a single provider basis for this service**

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<b>EC 28/17</b>	<b>AGENDA ITEM 9: Cumbria Partnership Foundation Trust (CPFT) Management Arrangements</b>
	PR provided an update on the CPFT's process for the replacement of its Chief Executive and the Chair.
<b>EC 29/17</b>	<b>AGENDA ITEM 10: North Cumbria Integrated Health and Care Systems (IHCS)/Accountable Care System (ACS) Update</b>
	SC provided an outline of the progress to date.
<b>EC 30/17</b>	<b>AGENDA ITEM 11: Business Cases for System Cost Reduction</b>
	Discussion around the above business case and the progress required to guarantee continued funding from NHSE.
<b>EC 31/17</b>	<b>AGENDA ITEM 12: Improved Better Care Fund</b>
	PR provided an update highlighting that an additional allocation of £12m had been given to Adult Social Care Cumbria-wide. This includes plans to secure capacity in home care and re-ablement.
<b>EC 32/17</b>	<b>AGENDA ITEM 13: Cyber attack update</b>
	It was advised that the CCG provided a unique role in North Cumbria during the cyber attack in feeding back the overall North Cumbria position during the NHS England conference calls. As a result of this there was positive feedback from Practices around the action the CCG had taken.
	The attack highlighted the old operating systems in some sectors and those involved in the incident were praised for the work they undertook.
<b>EC 33/17</b>	<b>AGENDA ITEM 14: Co-Production Update</b>
	EH highlighted that the first Working Together Group was meeting that evening in Whitehaven and the Terms of Reference would be agreed and sub-groups allocated. She confirmed that there were two main work streams – paediatrics and community hospitals.
<b>EC 34/17</b>	<b>AGENDA ITEM 15: Any Other Business</b>
	There were no further items of business.
<b>EC 35/17</b>	<b>AGENDA ITEM 16: Date and time of next meeting approved</b>
	20 July 2017, 10:00 Conference Room, Rosehill, Carlisle