

NHS CUMBRIA CLINICAL COMMISSIONING GROUP
Finance & Performance Committee
Wednesday 21 June 2017 at 13:00
MR1 Lonsdale Unit, Penrith

Present:	Jon Rush	Lay Chair (Chair) (JR)
	Stephen Childs	Chief Executive (SC)
	Ruth Gildert	Lay Member - Registered Nurse - Clinical Member (RG)
	Les Hanley	Lay Member - Health Improvement (LH)
	Eleanor Hodgson	Director for Children and families (EH) (Item 12 only)
	Peter Rooney	Chief Operating Officer (PR)
	Charles Welbourn	Chief Finance Officer (CW)
	Kevin Windebank	Lay Member – Secondary Doctor (KW)
In Attendance:	Sally Rushton	Senior Management Assistant (SR)

FP 212/17 **AGENDA ITEM 1: Welcome and Apologies**

The Chair welcomed everyone to the meeting; apologies were received from Peter Scott – Lay Member – Finance & Governance.

FP 213/17 **AGENDA ITEM 2: Declaration of Interest**

There were no declarations of interest.

FP 214/17 **AGENDA ITEM 3: Minutes of the Meeting held 17 May 2017**

The minutes of the meeting held on 17 May 2017 were approved as a true record.

FP 215/17 **AGENDA ITEM 4: Action Log of the Meeting held 17 May 2017**

The action log of the meeting held on 17 May 2017 was approved and updated accordingly.

FP 216/17 **AGENDA ITEM 5: Matters Arising**

There were no matters arising for discussion.

FP 217/17 **AGENDA ITEM 6: South Carlisle Estates and Technology Transformation Fund Update**

CW presented the report giving an overview of the contents within the report, in response to a question raised around building contractors and quotes for building work, CW noted that all quotes would have to be signed off by the district valuer. JR asked when the next date would be

for further updates, CW advised that it would be if and when approval was given for funding for the scheme.

Resolved: The report be noted

FP 218/17 **AGENDA ITEM 7: Performance Report**

PR Presented the report highlighting that the report was now nearly all North Cumbria data, PR noted the areas where there had been a drop in performance due to South Cumbria data being removed

1. Improving Access to Psychological Therapies service (IAPT), PR informed that this was due to WNE Cumbria having less IAPT practitioners, this was being addressed with CPFT
2. Dementia diagnosis rate

In response to a question raised by SC around the IAPT service performance

Action: PR to liaise with CPFT to see when we are likely to receive the recovery plan around the IAPT service performance.

Conversation ensued around the 62 day cancer referral performance

Action: PR to get Assurance about Newcastle and Gateshead and (if required) other underperforming providers, via the relevant CCG(s) re: the 62 day cancer referral and how the low performance is being addressed

LH raised a question around West Cumberland Hospital Respiratory service stopping in September 2017

Action: PR to look into this and report back to the next meeting

7.1 Programme Review Group Exception Report

PR presented the report that was tabled advising that the group had met on 20 June 2017, he then highlighted the key points of discussion within the report

7.2 Programme Review Group Terms of Reference

JR raised a question around where the activity / actions from the Health and Wellbeing Board are taken

Action: PR to add Health & Wellbeing Board to the Remit & Responsibility of the PRG

Resolved: The reports be noted

FP 219/17 **AGENDA ITEM 8: Finance Report**

CW presented the report giving a brief over view of the contents; he advised that there was limited financial information for May as the figures were not yet available for analysis.

In response to a question raised by KW around the resources for other schemes, he asked if there was a list to identify what would be classed as essential. SC confirmed that the main aim was to ensure that we were keeping within the resource budget and create savings to be able to buy into investments to improve health care. CW added that if there were specific needs to fund individual needs in particular around Child Adolescent Mental Health Service (CAMHS) this would be funded.

Conversation took place around managing the risk share

Action: JR and CW to have a conversation around this

Resolved: The report be noted

FP 220/17 **AGENDA ITEM 9: HR Performance Report**

PR presented the report giving a brief overview of the contents within the report, In particular conversation ensued around absence themes and if there were any examples of good practice that could be followed recording the data, also questions were raised around the chart within the report highlighting most absence was down to Headaches / Migraine

Action: PR to liaise with NECS HR around absence themes

Resolved: The report be noted

FP 221/17 **AGENDA ITEM 10: Risk Register Update Report**

CW presented the report highlighting that all data relating to the South had been removed from the register. CW advised that the updated register would be presented at the July meeting.

Resolved: The report be noted

FP 222/17 **AGENDA ITEM 11: Cyber Attack Incident Report**

PR presented the report, advising that the return had been sent to NHS England on 16 June 2017.

Resolved: The report be noted

FP 223/17 **AGENDA ITEM 12: Organisational Development Strategy and Action Plan**

EH presented the report highlighting that this was a refreshed document to reflect that we were a new organisation,

JR raised a question around the Leadership Model, EH advised that this would change with the system work and this could be updated.

Resolved: the report be noted with the above amendments to be made

FP 224/17 **AGENDA ITEM 13: Update on Success Regime Full Business Case**

CW gave a verbal update, advising that this had been raised as an issue at the Governing Body meeting in June 2017, CW and Michael Smillie (CPFT Finance Director) met with Ben Day at NHS England to seek guidance on what the requirements were of the Finance & Investments

committee in terms of the Full Business Case. The feedback from this was.

1. To be assured that what had been put in the business case was being done and updates to be provided to show this
2. To see Capital funding following the national process
3. Request for transitional funding

Resolved: The update be noted

FP 225/17 **AGENDA ITEM 14: AOB**

There were no items of AOB for discussion

FP 226/17 **Date and time of next meeting:**

Wednesday 19 July 2017, Meeting Room 1, Lonsdale Unit, Penrith Hospital.
