

NHS CUMBRIA CLINICAL COMMISSIONING GROUP
MINUTES OF GOVERNING BODY MEETING
 Wednesday 7 October 2015, 13:00
 Stoneybeck Inn, Bowscar
 Penrith. CA11 8RP

Present:	Geoff Jolliffe	Interim Clinical Chair (Chair) (GJ)
	Ruth Gildert	Nurse Member (RG)
	Les Hanley	Lay Member (Health Improvement) (LH)
	Rachel Preston	Lead GP Representing the North of the County (RP)
	Hugh Reeve	Interim Chief Clinical Officer (HR)
	David Rogers	Medical Director (DR)
	Charles Welbourn	Chief Finance Officer (CW)
	Anthony Woodyer	Consultant Member (AW)
Observers:	Sue Stevenson	Healthwatch Cumbria (SS)
In Attendance:	Peter Rooney	Interim Chief Operating Officer (PR)
	Brenda Thomas	Governing Body Support Officer (BT)
	Marion Will	Senior Management Assistant (MW)
Item 11 only:	Eleanor Hodgson	Director for Children and Families (EH)
Item 13 only:	Caroline Rea	Director of Primary Care (CR)
Item 13 only:	Andrew Rotheray	111 Clinical Lead GP for Cumbria (AR)
Item 10 only:	Russell Thompson	Interim Adult Safeguarding Lead (RT)

GB 76/15 AGENDA ITEM 01: Chairs Welcome and Apologies

The Chair welcomed everyone to the meeting. Apologies were received from Jon Rush - Lay Member for Public Engagement, Peter Scott - Lay Member for Finance and Governance and Anthony Woodyer - Consultant Member.

GB 77/15 AGENDA ITEM 02: Declarations of Interest

Geoff Jolliffe declared a pecuniary interest in Item 6 Barrow Primary Care Centre Scheme, as he is a GP in the area.

GB 78/15 AGENDA ITEM 03: Minutes of the Governing Body Meeting held on 5 August 2015 & Action Log

Resolved:

- The minutes of the meeting be approved as a true record subject to the following amendment:

In attendance, Page 1, be amended to read:

Remove Kieron Bradshaw and insert Caterina Wetzel, Senior Management Assistant.

2. The contents of the action log be noted.

GB 79/15 **AGENDA ITEM 04: Questions from members of the public present**

Questions and answers from members of the public are contained in Appendix 1.

GB 80/15 **AGENDA ITEM 05: Interim Chair & Interim Chief Clinical Officer's Report**

HR presented the report highlighting the following key areas:

Accountable Officer

HR advised that the Chief Officer, Nigel Maguire, had formally resigned from his post and thanked Nigel for all the work he had undertaken during his time with the former Primary Care Trust and the CCG.

Success Regime

HR advised that the Success Regime had been launched on 18 September 2015 and its priorities for the next six months are as detailed in the report.

NHS 111

HR advised that there would be a 'soft launch' of the NHS 111 system in Cumbria during late October/early November.

Resolved: The report be noted.

GB 81/15 **AGENDA ITEM 06: Barrow Primary Care Centre Scheme**

David Rogers undertook the role of the Chair for this report due to Geoff Jolliffe having declared an interest in this item.

CW presented the report apologising that the Executive Summary of the Business Case had not been attached to the report. This would be put on the CCG website.

Proposed by Ruth Gildert, seconded by Ruth Les Hanley;

Resolved: The decision of the Finance & Performance Committee on 26 August 2015 to approve the Outline Business Case for the Barrow Primary Care Centre Scheme be ratified.

Geoff Jolliffe resumed the Chair.

GB 82/15 **AGENDA ITEM 07: Cumbria Deal**

HR presented the report highlighting the bullet points in the letter to the Secretary of State (see Appendix 1 of the report). He made clear that the Cumbria Deal was for a devolution of powers and was not a bid for monies.

Resolved: The report and the progress made to date be noted.

GB 83/15

AGENDA ITEM 08: Assurance Framework

CW presented the report advising that the Assurance Framework identified the significant risks facing the CCG and ensures that it monitors them. Members were asked to note the two new risks added to the register which were detailed in the report.

CW also advised that whilst the Cumbria Fire and Rescue Service enforcement action relating to the Cumberland Infirmary Carlisle had not been added to the register at this stage, Director Leads were being provided with regular updates from North Cumbria University NHS Hospital Trust (NCUHT).

LH stated that the Assurance Framework was a working document which was regularly reviewed in detail at committees of the Governing Body.

Resolved: The Assurance Framework be noted.

GB 84/15

AGENDA ITEM 09: Review of NHS Cumbria CCG's Constitution and Standing Orders, Reservation & Delegation of Powers and Prime Financial Policies

CW presented the report.

Resolved: Authority be delegated to the Finance & Performance Committee to consider any changes that may be required to the Constitution, Standing Orders, Reservation & Delegation of Powers, Prime Financial Policies and Committee Terms of Reference at its October 2015 meeting and submit any recommendations to the Full Council of Members on 19 November 2015.

Agenda items 10 and 11 were deferred pending the arrival of the presenting officers.

GB 85/15

AGENDA ITEM 12: Mental Health Update

DR presented the report apologising that the 'vision' should have been attached to the report and advised it would be added to the CCG's website.

RG expressed concern about the delays in the Mental Health Strategy being finalised. She also advised that it was important that the Strategy fits into the two programmes in the north and south of the County and does not sit in isolation.

DR confirmed that the working group was aware of this and was working through the details currently.

Resolved: The report be noted and the direction of travel be supported.

Agenda item 13 was deferred pending the arrival of the presenting officers.

GB 86/15

AGENDA ITEM 14: Quality Report

DR presented the report advising that this report was an interim report due to the fact that the timetable for the production of the full report had been changed to bring it into line with year-end processes.

Resolved: The report be noted.

GB 87/15

AGENDA ITEM 10: Safeguarding Adults Annual Report

RT presented the report advising that the report set out the CCG's responsibilities in respect of safeguarding adults at risk and details the actions that have been taken to meet those responsibilities. RT ran through the key areas highlighted in the report.

In response to a question from HR, RT confirmed that the CCG does undertake care home visits, usually with 10 days notice. However where concerns were raised around the quality of care being given in a home then an unannounced visit would be undertaken. He also advised that where areas of concern had been established the CCG worked closely with a home and its staff to support the implementation of the changes required. RT confirmed that from a commissioning perspective a large amount of resource goes into adult safeguarding.

In response to a question from the Chair, RT confirmed that the CCG does undertake benchmarking exercises and that it is on a par with other CCG's and in some safeguarding areas it was above and beyond others.

Resolved: The report be received and the priorities detailed in the report for 2015/16 be endorsed.

GB 88/15

AGENDA ITEM 11: Royal College of Obstetricians and Gynaecologists (RCOG) - Maternity Review Update

ER presented the report highlighting the key areas detailed within the report.

In response to a question from RP, EH confirmed that the work being undertaken will completely dovetail with both the programmes in the north and south of the County.

SS advised that Healthwatch Cumbria (supported by the CCG and Trusts) was developing a full engagement programme across north, west and east Cumbria aiming to visit existing sessions and use Drop-ins to hear about peoples' experiences of maternity services. An existing engagement programme, led by Cath Broderick was also underway in the south of the county and both programmes would encourage participation in an on-line survey.

Resolved: The report be noted.

GB 89/15

AGENDA ITEM 15: Performance Report

PR presented the report highlighting the key issues detailed in the report.

In response to a question from HR, PR confirmed that there were no material changes from that contained in the August 2015 data.

LH raised concern about the significant drop in data on the Friends and Family test at NCUHT. PR advised that this was due to the fact that they had ceased using the old system pending the introduction of a new one.

Discussion ensued around the lack of improvement in performance levels. Concern

was expressed that staff were working very hard but still not achieving the standards required. It was acknowledged that there was a requirement for a credible, sustainable system plan to be put in place which needs to support systematic culture change. It was acknowledged that this should form part of the Success Regime programme work.

Resolved: The report be noted.

GB 90/15

AGENDA ITEM 13: NHS 111 North West Mobilisation

CR and AR presented the report outlining the key areas.

General discussion took place on how the NHS Pathways clinical assessment system would work and the phased 'soft launch' for Cumbria.

Resolved: The report be noted.

GB 91/15

Agenda Item 16: Finance Report

CW presented the report advising that expenditure had been greater than that budgeted for and detailed the work being undertaken to mitigate the current financial risk. He also advised that the Finance & Performance Committee received detailed reports on the action being taken.

Another key area of concern was the outcome of the University Hospitals Morecambe Bay NHS Foundation Trust (UHMB) Tariff Modification submission. CW stated that the CCG was continuing to work with both NHS England and the Monitor Team to reach a resolution to this issue. It was anticipated that a final position would be achieved by the end of October 2015.

Resolved: The report be noted.

GB 92/15

Agenda Item 17: Minutes of:

Clinical Leads Group

- 16 July 2015
- 20 August 2015

Finance & Performance Committee

- 22 July 15
- 26 August 2015

Locality Executives:

Allerdale:

- 13 August 2015

Carlisle:

- 22 July 2015

Copeland:

- 23 July 2015

Outcomes & Quality Assurance Committee

-
- 15 May 2015
 - 17 July 2015

Resolved: The minutes be received for information.

GB 93/15 **Agenda Item 18: Any other urgent items of business**

There were no urgent items of business.

GB 94/15 **Agenda Item 19: Questions from members of the public present**

Questions from members of the public and the answers are contained in Appendix 2.

GB 95/15 **Agenda Item 20: Date and time of next meeting approved:**

The next meeting will take place on Wednesday 2 December 2015 at The Masonic Hall, Jacktrees Road, Cleator Moor, Cumbria CA25 5AU.

The meeting closed at 15:50

Appendix 1

Questions & Answers from Members of the Public - Agenda Item 4

Neil Hughes - Lay Representative for Eden Locality

Could you please advise whether there is an update on the situation with the Glenridding Practice?

PR advised that the CCG was working closely with NHS England (responsibility for commissioning of GP services) to achieve a solution.

Olwyn Luckley - Asked on behalf of the West Cumbrian Lay Representative

What is the status with Adult Social Care - are they involved in the discussions of 'The Success Regime'?

HR advised that the Cumbria Director of Adult Social Care is on the Success Regime Programme Board.

Appendix 2

Questions & Answers from Members of the Public - Agenda Item 16

Evelyn Bitcom (EB)

Agenda Item 12: Mental Health Update

What will the timeline be from now to consultation with the public and will that be promoted/organised via Cumbria CVS to reach the voluntary sector also?

DR advised that the public sector had been involved in the development of the Strategy.

EB asked can we get timelines and can we make sure we get engagement?

SS advised that it has been widely documented that the Draft Strategy has been available to comment on now and the comments will go to the Mental Health Partnership Group in November 2015.

EB asked will there be a consultation process on the final document?

HR advised that public consultation was only required if there was 'significant' changes being proposed to the clinical services. When the strategy group was established it was from a wide range of public sector organisations and it was intended that those individuals would seek feedback through their networks including the CVS, to provide wider input into the strategy.