



## Northern CCG Joint Committee

3 May 2018 /3.00 – 3.45pm / The Durham Centre

### Part 1 - Meeting held in public

#### Present

<b>CCG members</b>		
Mark Adams	MA	NHS Newcastle Gateshead CCG and NHS North Tyneside CCG
Nicola Bailey	NB	NHS North Durham CCG and NHS Durham Dales, Easington and Sedgefield CCG
Vanessa Bainbridge	VB	NHS Northumberland CCG
Stewart Findlay	SF	NHS Durham Dales, Easington and Sedgefield CCG
David Gallagher	DG	NHS Sunderland CCG
David Hambleton	DH	NHS South Tyneside CCG
Amanda Hume	AH	NHS South Tees CCG
Andrea Jones	AJ	NHS Darlington CCG and NHS Hartlepool and Stockton CCG
Neil O'Brien	NO'B	NHS North Durham CCG
Charles Parker	CP	NHS Hambleton, Richmond and Whitby CCG
Ian Pattison	IP	NHS Sunderland CCG
Boleslaw Posmyk	BP	NHS Hartlepool and Stockton CCG
Janet Probert	JP	NHS Hambleton, Richmond and Whitby CCG
David Rogers	DR	NHS North Cumbria CCG
Jon Rush (Chair)	JR	NHS North Cumbria CCG
Richard Scott	RS	NHS North Tyneside CCG
Jonathan Smith	JS	NHS Durham Dales, Easington and Sedgefield CCG
Janet Walker	JW	NHS South Tees CCG
Matthew Walmsley	MW	NHS South Tyneside CCG
Ali Wilson	AW	NHS Darlington CCG and NHS Hartlepool and Stockton CCG

<b>Lay members (non-voting)</b>		
Feisal Jasset	FJ	
Ken Readshaw	KS	

#### In attendance

Stephen Childs	SC	North of England Commissioning Support (NECS)
Dan Jackson	DJ	NHS Sunderland CCG
Gillian Stanger	GS	North of England Commissioning Support (NECS)

#### Members of the public

Chris Gordon	Pfizer
Lynn Hanratty	Bayer
Carolyn Smith	Pfizer

<b>Minutes</b>	<b>Action</b>
<b>01 Welcome, apologies and declarations of conflicts of interest in relation to the agenda</b>	
Welcome and introductions were carried out.	
Apologies were received from Mark Dornan, Newcastle Gateshead CCG.	

AW noted that the Chair of Darlington CCG (Alison McNaughton-Jones) had resigned and the CCG was in the process of making an appointment to the role of Chair.	
<b>02 Minutes and action log of previous meeting (4 January 2018)</b>	
The minutes of the meeting held on 4 January 2018 were accepted as an accurate record, subject to the inclusion of the names of the CCGs for those people who had submitted apologies and also to note that Andrea Jones represented both Darlington and HaST CCGs.	
The Chair noted that the subsequent meeting scheduled for 5 <sup>th</sup> April had been cancelled.	
<b>02.1 Specialised Commissioning work programme</b>	
It was noted that this work had not been taken forward as Liz Rogerson had now retired. Her successor was Penny Gray and there were a number of internal changes taking place in the team.	
<b>Action:</b> DJ to contact Penny Gray with a view to arranging an update report to either this Committee or the Leadership Forum.	DJ
<b>03 Matters arising from the previous meeting</b>	
There were no matters arising.	
<b>04 Governance update</b>	
<b>04.1 Sunderland CCG position</b>	
DG noted that Sunderland CCG Governing Body had recommended to its Council of Members (CoM) that the CCG should become members of the Joint Committee. A poll had been carried out and the majority of CoM members had voted to join the Joint Committee and this had therefore been agreed. Amendments would now need to be made to the CCG's Constitution.	
<b>04.2 Appointment of lay members</b>	
FJ and KR gave a brief introduction as to their background and current roles.	
<b>04.3 Appointment of Vice-Chair</b>	
The Committee had previously agreed to appoint one of its lay members as Vice-Chair. JR had spoken to both lay members and recommended that FJ be appointed. This was agreed.	
<b>04.4 Register of Interests</b>	
The Register of Interests was received and noted.	
<b>Action:</b> to include the interests of Sunderland CCG members onto the Register.	GS
<b>04.5 CCG Constitutions</b>	
The report detailing the current position in relation to amended CCG Constitutions was received and noted.	
Further updates were noted as follows:	
<ul style="list-style-type: none"> <li>(a) North Durham and DDES CCGs – Constitutions already include agreement relating to joint committees and approval is awaited regarding the application to include specific reference to this Joint Committee.</li> <li>(b) Hambleton, Richmond and Whitby CCG – as above.</li> <li>(c) Northumberland CCG – confirmation has been received as the CCG had undertaken a full change to its Constitution but they did not have a separate letter regarding the Joint Committee.</li> <li>(d) North Tyneside CCG – confirmation received.</li> </ul>	

<p><b>04.6 Wider membership</b></p> <p>The Committee discussed whether to extend widening its membership to include Healthwatch representatives and to have independent medical representation. It was agreed keep this under review but not to involve Healthwatch at this stage, recognising that if there was a specific item(s) on the Committee's agenda which would benefit from wider involvement, this could be arranged as required.</p> <p><b>04.7 Title of Committee</b></p> <p>It was agreed that the title of the Committee would be 'Northern CCG Joint Committee'.</p> <p>Publication of meetings of the Committee on CCG websites would be handled by the NECS Communications teams where appropriate.</p>	
<p><b>05 Terms of Reference</b></p> <p>The Committee reviewed its Terms of Reference (ToR) and the Chair drew attention to the 'comments' page which highlighted where changes had been made and the reasons for this.</p> <p>With regard to the frequency of meetings (No.23 of the ToR), the Committee had the flexibility to change this as required.</p> <p>The Committee approved the ToR, subject to the correct title for NHS Hartlepool and Stockton-on-Tees being inserted.</p>	
<p><b>06 NHS111 and Integrated Urgent Care Regional Procurement</b></p> <p>The Committee noted the news release confirming that the North East Ambulance Service NHS Foundation Trust would operate the new service under a five-year contract to start in October 2018. This was linked to the decision taken by the Joint Committee at its private meeting on 1 March 2018.</p> <p>SF noted that mobilisation of the contract was underway.</p>	
<p><b>07 Questions from members of the public relating to specific items on the agenda</b></p> <p>There were no questions received.</p>	
<p><b>08 Any Other Business</b></p> <p>There were no items of any other business.</p>	

**Representatives of the press and other members of the public were excluded from part 2 of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (Section 1 (2)) Public Bodies (Admission to Meetings) Act 1960**

**Date and time of next meeting:**

**Thursday 5<sup>th</sup> July 2018  
1.30 – 5.00pm  
The Durham Centre**

## Joint CCG Committee for Cumbria and the North East – Action log (completed actions shown in be greyed out section)

	Date of Action	Action captured	Owner	Timescale	Progress	Outcome
1	04.01.18	<b>Cumbria and the North East Specialised Commissioning Strategy</b> 1. develop a Specialised commissioning work programme which would link in to the vulnerable services workstream and which would go to the Northern CCG Forum for consideration in the first instance then to this Committee in April. 2. Submit paper to the Northern CCG Forum regarding the process for delegation of the specialised commissioning budget to CCGs by 2019.	LR	Feb/March Northern CCG Forum Joint Committee meeting April	LR suggested this was postponed until after a presentation was given to the CNE Health Strategy Group – update awaited and LR has now retired.	
	03.05.18	Contact Penny Gray with a view to arranging an update report to either this Committee or the Leadership Forum.	LR DJ			
2	03.05.18	<b>Register of Interests</b> To include Sunderland CCG member interests onto the Register.	GS			Complete
<b>Actions from Northern CCG Forum meeting held on 3 May 2018</b>						
1	3.5.18	<b>Better care for heart attacks</b> Feed back from event involving involve Cardiology colleagues, commissioners and the CVD Network.	DG	July meeting (Joint Committee)		
2	3.5.18	<b>Future direction of Armed Forces Network</b> Feed back from meeting to discuss shared arrangement for lead CCG to ensure services were appropriately commissioned.	AW	July meeting (Joint Committee)	Meeting took place between NHSE, Dave Gallagher, Sunderland CCG, James Carlton DDES CCG and Ali Wilson to agree lead arrangements for the future. NHSE (Jim Khambatta) agreed to continue to provide support but CCGs will be expected to play a leadership role in relation to the Armed Forces network. A small amount of resource is being made available to support the administration function.	

3	3.5.18	<b>Common approach to ETCs</b> Discuss with Shona Haining possibility of arrangement with providers to identify at the beginning of each year what their programmes of research were likely to be, together with an estimation of costs.	AW	July meeting (Joint Committee)	NHSE update emailed with advice to feed comments/concerns to Shona Haining to raise with national team	
---	--------	---	----	-----------------------------------	--	--

**Completed actions**

	Date of Action	Action captured	Owner	Timescale	Progress	Outcome
1	04.01.18	<b>Declarations of Interest</b> Those members who had not yet returned their DOI forms were asked to do so as soon as possible.	All members who have not submitted DOI forms	asap	Register of Interests on agenda for 1 March meeting. Now re-scheduled to 3 May meeting.	Complete
2	04.01.18	<b>Terms of Reference</b> Final version to be produced for sign off by Committee	GS	5 April meeting	Amended version circulated 16 March – for sign off at 5 April meeting. Now re-scheduled to 3 May meeting.	ToR approved at meeting 03.05.2018 - Complete