

**NHS NORTHCUMBRIA CLINICAL COMMISSIONING GROUP
 MINUTES OF PRIMARY CARE COMMISSIONING COMMITTEE
 Friday 28 April 2017 1:30pm
 CREA, Redhills, Penrith**

Present

(Voting Members):	Jon Rush	CCG Governing Body Chair (Chair) JR
	Ruth Gildert	CCG Governing Body Nurse Rep (RG)
	Charles Welbourn	Chief Finance Officer CCG (CW)
	Caroline Rea	Director of Primary Care & ICC Devt CCG (CR)

Present

(Non-Voting Members):	David Rogers	
	Colin Patterson	Clinical Lead Primary Care & ICC Devt CCG (CP)
	Niall McGreevy	ICC GP Lead – Workington (NM)

Observers

(Non-Voting):	Denise Jones	Primary Care Commissioning Manager NHSE (DJ)
	Helen Horne	Chair – Healthwatch Cumbria (HH)
	Sue Gallagher	Patient Participation Group

In Attendance

(Non-Voting):	Jen Park	Primary Care & ICC Devt Senior Administrator CCG (JP)
---------------	----------	---

PCCC 01/17. **AGENDA ITEM 01: Welcome & Apologies**

JR welcomed the Committee, apologies were received from:

Les Hanley, CCG Governing Body Lay Member (Vice Chair), Local Medical Committee and Cumbria Health and Wellbeing Board.

No practice nurse has been appointed yet. Confirmation of the ICC GP leads will be made at the next committee meeting.

JR informed that Terms of Reference for the Committee would be formally brought to the next meeting

JR advised of the reasons for the urgency of meeting informing that this is a public meeting.

Introductions were made.

PCCC 02/17. **AGENDA ITEM 02: Declarations of Interest**

JR reminded committee members of their obligation to declare any interest they may have on any issues arising at committee meetings which might conflict with the business of NHS North Cumbria Clinical Commissioning Group.

Declarations declared by member of the Primary Care Commissioning Committee are listed in the CCG's Register of Interests. The register is available either via the secretary to the governing body or the CCG website at the following link <http://www.northcumbriaccg.nhs.uk/about-us/how-we-make-decisions/declaration-of-interests/declarations-of-interest-register---2016-17-final-version.pdf>

Declarations of interest from today's meeting

None declared.

PCCC 03/17. **AGENDA ITEM 03: Bank Street & Castlehead Merger**

CR introduced the paper advising that there are two practices that service the Keswick area, one of which (Bank Street) is a small single handed practice. The GP (Dr. Carr) which holds the single handed contact had informed that he would be retiring due to ill health. Dr. Carr had sought another GP through the BMJ, LMC & CCG but was unsuccessful due to candidates not being available. CW advised that under contract reasonable efforts were made to find a successor.

CR advised that the proposal today was for the two practices in Keswick to merge informing that if the merge wasn't to take place the single handed practice would be required to distribute its list (patients to register with another GP practice).

SG raised concerns around the speed in which the merger has happened. CR advised that the merger had happened at a faster rate than normal due to Dr. Carr retiring with ill health, and that this process would normally take 6-9 months.

DJ advised that NHSE & CCG had been working closely around the merger since short notice had been given. As the practice holds a GMS contract and is single handed three months' notice would normally be required but NHSE negotiated a further one month. Normally for GMS contracts held by a partnership or PMS contracts this would be six months.

DJ informed that Castlehead had agreed to take on all staff and patients from Bank Street and that all patients have been consulted and supported. Views have been sought from the Overview and Scrutiny Committee who had verbally confirmed that information regarding the merger had been circulated and no issues had been raised to date but a formal comment would not be received until after the Local Council Election.

A request was made to alert members early on in any further mergers. HH offered Heathwatch to help engagement with public with further mergers.

Discussion took place around the practice boundary that is to be covered.

Action: DJ to seek clarity and report back to this meeting in May.

Appendix 4 of the paper to be updated to show practices in Cockermouth that have merged.

Discussion took place around the patient's survey results and the QOF achievement 2015/16.

SG raised a query around the practice premises long term solution. CR advised that there will be one building at Castlehead with Bank Street closing, a short term solution of a portakabin has been put in place while longer term solutions are being explored. The future decision around the accommodation would be brought back to the Committee along with any consultation required.

Discussion took place around future consultation with practices in the event of a merger. JR requested an item on a future agenda from NHS England on how this had previously been done.

JR advised that future meetings to be alternated between Workington & Carlisle. Patient Participation Groups had been invited to attend.

CR informed that Primary Care Commissioning is offering training for new Committees if anyone would be interested. CR to arrange.

The recommendation to approve the merger was,
Proposed by Ruth Gildert, seconded by Charles Welbourn;

Resolved: The merger was approved with the understanding that:

- Confirmation from the outcome of the Overview and Scrutiny Committee's consideration of the proposal;
- The provision of a communication plan with patients and other stakeholders regarding the approval of the merger of the two practices.
- Check boundary coverage to ensure that the practice area of the former Bank Street surgery is fully covered by the merged practice.

PCCC 04/17. **AGENDA ITEM 13: Date and time of next meeting approved:**

11 May 2017, 1pm St Michael's Church, Workington

The meeting closed at 2:35pm.