

**NHS NORTH CUMBRIA CLINICAL COMMISSIONING GROUP
MINUTES OF PRIMARY CARE COMMISSIONING COMMITTEE**
Thursday, 9 November 2017 13:00 hours
Botcherby Community Centre, Carlisle

Present

(Voting Members): Jon Rush CCG Governing Body Chair (**Chair**) JR
 Ruth Gildert CCG Governing Body Nurse Rep (RG)
 Les Hanley CCG Governing Body Lay Member (LH)
 Charles Welbourn Chief Finance Officer CCG (CW) (Items 4-10)

(Non-Voting Members): Colin Patterson Clinical Lead Primary Care & ICC Devt CCG (CP)

Observers

(Non-Voting): Sue Gallagher Patient Participation Group Rep (SG)
 Helen Horne HealthWatch (HH)
 Helen Reynard Primary Care Transformation Mngr NHSE (HR)
 Kay Wilson Primary Care Business Manager NHSE (KW)

In Attendance

(Non-Voting): Andrew Gosling Primary Care Commissioner CCG (AG)
 Jen Park Primary Care & ICC Devt Senior Administrator CCG (JP)
 Brenda Thomas Governing Body Support Officer CCG (BT)

PCCC 33/17. AGENDA ITEM 01: Welcome & Apologies

JR welcomed the Committee. Apologies were received from:
Niall McGreevy - ICC GP Lead, Alan Edwards - ICC GP Lead, Mark Alban - Local Medical Committee Chair, Stewart Young - Cumbria County Council HWBB, Caroline Rea - Director of Primary Care & ICC Devt CCG, David Rogers - CCG Accountable Officer.
A Primary Care Nurse has not yet been identified.

PCCC 34/17. AGENDA ITEM 02: Declarations of Interest

JR reminded committee members of their obligation to declare any interest they may have on any issues arising at committee meetings which might conflict with the business of NHS North Cumbria Clinical Commissioning Group.

Declarations declared by member of the Primary Care Commissioning Committee are listed in the CCG's Register of Interests. The register is available either via the secretary to the Governing Body or the CCG website at the following link <http://www.northcumbriaccg.nhs.uk/about-us/how-we-make-decisions/declaration-of-interests/declarations-of-interest-register---2016-17-final-version.pdf>

Declarations of interest from today's meeting

CP declared a pecuniary interest in agenda item 7, violent patient scheme as he is a partner of Carlisle Healthcare.

There were no further declarations of interest received.

PCCC 35/17. AGENDA ITEM 03: Minutes and actions of meeting held 14 September 2017

The following amendments to be made to the minutes:

Agenda Item 1: Andrew Gosling to be removed from apologies.

Agenda Item 7: Bullet point 'No comments received from LMC' to be removed.

Agenda Item 7: paragraph 5, spelling of 'favour' to be corrected.

The following comments were received on the action log:

17/005 KW advised that the OSC had been informed of the decision around the closure of the Shap branch at Tebay and that they were happy with this decision.

The minutes and actions were then accepted as being an accurate record.

PCCC 36/17. AGENDA ITEM 04: Matters Arising

Update on Queen Street Medical Practice List Closure Application

KW advised that an action plan had been received within the timescales and would be reviewed at the next CCG Primary Care Operational Group.

Update on Solway Health Services List Closure Extension Application

KW advised that an action plan had been received but not within the timescales and would be reviewed at the next CCG Primary Care Operational Group.

Update on Oxford Street Surgery List Closure Extension Application

KW advised that an action plan had been received but not within the timescales and would be reviewed at the next CCG Primary Care Operational Group.

Action: All action plans to be reviewed and monitored by the CCG Primary Care Operational Group.

Resolved:

The Committee noted the updates.

There were no further matters arising.

PCCC 37/17. AGENDA ITEM 05: Primary Care Team Update

JR advised that at future Committee meetings the CCG Primary Care Team would give an update on any current issues and this would be a standing item.

PCCC 38/17. AGENDA ITEM 06: Questions from members of the public present

No questions had been received prior to the meeting and none were raised during the meeting.

PCCC 39/17. **AGENDA ITEM 07: Violent Patient Scheme**

KW gave an overview of the report including information on the current violent patient service configuration and options for the future commissioning of the service.

KW advised that there are currently three providers of the service in North Cumbria and that this is an opportunity to review current service provision.

KW advised that two of the providers are currently commissioned to provide the service through a Service Level Agreement (SLA) and the other provides the service through an APMS contract. All three arrangements are due to expire on 31 March 2018.

KW informed that the below options were available to consider:

- Option 1 Continue the status quo and extend the current contracts for one year until 31 March 2019;
- Option 2 Continue with current providers and extend for a further three years;
- Option 3 Offer as a new service to existing GMS/PMS contract;
- Option 4 Include the Violent Patient Service in any potential new APMS procurement.

Discussion took place around how often these particular patients would be required to be seen. CP informed the Committee that the GP would determine this on a patient by patient basis.

JR asked the question as to whether the existing practices intended to continue providing the scheme. KW advised that for Fellview provision is part of their contract. Although Oxford Streets list was currently closed no indications had been received from either Oxford Street or St Paul's that they wished to stop service provision.

Action: When renewing the Direct Enhanced Service (DES) specifications for practices include in the process a check to see if any other practices would like to join the scheme.

Proposed by CW
Seconded by RG

Resolved:

The Committee approved option 1. However, after further discussion it was decided that it would be more appropriate to continue the status quo but extend the contract for a longer period. The Committee agreed that a three year extension would be most appropriate way to proceed, concluding on 31 March 2021.

Action: KW to inform the practices of the Committee's decision.

PCCC 40/17. **AGENDA ITEM 08: Glenridding Health Centre Contract Procurement**

KW gave a brief on the procurement process being undertaken to procure primary

care services for the population of Glenridding. KW advised that the current contract with Cumbria Health On Call is due to terminate on 31 March 2018. Following the extra-ordinary CCG meeting held on 12 October which reviewed the outcome of the market engagement exercise and the resulting options appraisal document the CCG had asked NHS England to proceed to a direct award of the contract. The request has subsequently been given approval by NHS England.

Resolved:

The Committee noted the update.

PCCC 41/17. **AGENDA ITEM 09: Home Visiting Service**

AG gave a brief of the paper providing details surrounding a home visiting service proposed for delivery across three practices in Workington. AG advised that the service had been discussed at the part two Committee meeting on 12 October 2017 and given previous Committee discussions on closed lists in Workington JR had used his chairs discretion for the proposal to proceed.

AG advised that this was a two week pilot due to end on 10 November 2017 and if the practice were to carry on with the service this would come back to the Committee for approval.

Resolved:

The Committee noted the update.

PCCC 42/17. **AGENDA ITEM 10: Date and time of next meeting approved:**

18 January 2018, 13:00 hours: St. Michael's Church, Workington

The meeting closed at 14:30 hours.

Primary Care Clinical Commissioning Committee Action Log					
ACTION REFERENCE	MINUTE REFERENCE	ACTION	OWNER	TARGET DATE	STATUS
17/013	PCCC 36/17	AGENDA ITEM 04: Matters Arrising Action Plans for the list closure applications to be reviewed and monitored at the CCG Primary Care Operational Group	Kay Wilson	18 January 2018	
17/014	PCCC 39/17	AGENDA ITEM 07: Violent Patient Scheme When renewing the DES specifications for practices include in the process a check to see if any other practices would like to join the scheme.	Kay Wilson	17 May 2018	
17/015	PCCC 39/17	AGENDA ITEM 07: Violent Patient Scheme KW to inform the practices of the committee's decision to extend the contract for three years.	Kay Wilson	18 January 2018	