

**NHS NORTHCUMBRIA CLINICAL COMMISSIONING GROUP  
MINUTES OF PRIMARY CARE COMMISSIONING COMMITTEE**  
Thursday, 18 January 2018 13:00 hours  
St. Michael's Church, Workington

**Present**

(Voting Members):           Jon Rush                   CCG Governing Body Chair (**Chair**) JR  
                                      Ruth Gildert             CCG Governing Body Nurse Rep (RG)  
                                      David Rogers            CCG Accountable Officer (DR)  
                                      Charles Welbourn       Chief Finance Officer CCG (CW)

(Non-Voting Members):    Colin Patterson           Clinical Lead Primary Care & ICC Devt CCG (CP)

**Observers**

(Non-Voting):             Sue Gallagher           Patient Participation Group Rep (SG)  
                                      Helen Horne             HealthWatch (HH)  
                                      Kay Wilson               Primary Care Business Manager NHSE (KW)  
                                      Niall McGreevy         ICC GP Lead (NM)

**In Attendance**

(Non-Voting):             Brenda Bragg            Primary Care & ICC Administrator CCG (BB)  
                                      Andrew Gosling         Primary Care Commissioner CCG (AG)  
                                      Andrea Loudon          Primary Care Development Medicines Lead (AL) Item 6

**PCCC 1/18.    AGENDA ITEM 01: Welcome & Apologies**

JR welcomed the Committee. Apologies were received from: Caroline Rea - Director of Primary Care & ICC Development, Les Hanley - CCG Governing Body Lay Member, Brenda Thomas - Governing Body Support Officer CCG, Peter Thornton - Cumbria County Council, Jen Park - Primary Care & ICC Senior Administrator.

**PCCC 2/18.    AGENDA ITEM 02: Declarations of Interest**

JR reminded Committee members of their obligation to declare any interest they may have on any issues arising at committee meetings which might conflict with the business of NHS North Cumbria Clinical Commissioning Group.

Declarations declared by member of the Primary Care Commissioning Committee are listed in the CCG's Register of Interests. The register is available either via the secretary to the Governing Body or the CCG website at the following link <http://www.northcumbriaccg.nhs.uk/about-us/how-we-make-decisions/declaration-of-interests/declarations-of-interest-register---2016-17-final-version.pdf>

---

**Declarations of interest from today's meeting**

Colin Patterson and Niall McGreevy declared an interest in Agenda Item 6 – Bowel Screening Transformation Programme.

There were no further declarations of interest received.

---

PCCC 3/18. **AGENDA ITEM 03: Minutes and actions of meeting held 9 November 2017**

The minutes were accepted as being an accurate record.

The following comments were received on the action log:

17/013 Closed Lists: NHSE were happy with the 3 actions plans received. Two were given until the end of the financial year and were on track to reopen (Oxford Street, Workington and Queen Street, Whitehaven). Solway Health Services had reopened in line with action plan.

17/015 Violent Patient Scheme: NHSE have spoken to Carlisle Healthcare who are happy to work with them for 3 years. Oxford Street are concerned about signing up for 3 years (due to potential structural changes in the practice) but would be happy to sign up for 1 year. (NM declared an interest on this particular item). The Committee agreed to endorse a 3 year contract but to work flexibility with the practice and monitor the position to avoid having to bring back to Committee at a later date. With regards to Fellview Healthcare the violent patient scheme would be extended in line with their contract.

---

PCCC 4/18. **AGENDA ITEM 04: Matters Arising**

Where papers were for information only this should be stated on the agenda.

**Action:** Jen Park to reflect on future agendas.

A primary care nurse has still not been identified. CP advised that the difficulty around this issue was that there were no primary care nurses in the nursing quality team or ICC support structure.

**Action:** AG to progress before the next meeting on 8 March 2018.

---

PCCC 5/18. **AGENDA ITEM 05: Questions from members of the public present**

No questions had been received prior to the meeting and none were raised during the meeting.

---

PCCC 6/18. **AGENDA ITEM 06: Bowel Screening Transformation Programme:**

AL joined the meeting via telephone. CP briefed the Committee on the paper. If the project to reduce inequalities in bowel screening is successful it will attract future funding from Northern Cancer Alliance. Of the £40,000 awarded the Committee

---

---

voted unanimously to approve the spending of up to £7,500 as direct payments (of £750) into ten practices for the purposes of the project.

Proposed by DR  
Seconded by CW

**Resolved:**

- a) The Committee noted the activities to be undertaken using the monies from Northern Cancer Alliance.
- b) The Committee approved the payment of £750 to each practice participating in the best practice protocol evaluation project.

---

PCCC 7/18. **AGENDA ITEM 07: Primary Care Team Update**

GP Retention Scheme

AG updated the Committee in relation to potential outstanding applications to the GP Retention Scheme. NHSE are currently undertaking a review of their processes with Health Education England and seeking to identify any outstanding applications. Should any outstanding applications require authorisation then a paper would be brought to the next Committee as a part 2 item.

**Resolved:**

The Committee noted the update and the confirmation that any outstanding applications to the scheme would be considered at the next Committee meeting.

---

PCCC 8/18. **AGENDA ITEM 8: Date and time of next meeting approved:**

8 March 2018, 13:00 hours: Botcherby Community Centre, Carlisle

---

The meeting closed at 14:00 hrs

Primary Care Clinical Commissioning Committee Action Log					
ACTION REFERENCE	MINUTE REFERENCE	ACTION	OWNER	TARGET DATE	STATUS
17/014	PCCC 39/17	<b>AGENDA ITEM 07: Violent Patient Scheme</b> When renewing the DES specifications for practices include in the process a check to see if any other practices would like to join the scheme.	Kay Wilson	17 May 2018	
17/016	PCCC 4/18	<b>AGENDA ITEM 04: Matters Arising</b> JP to reflect on future agendas where items are for information/approval/discussion	Jen Park	08 March 2018	
17/017	PCCC 4/18	<b>AGENDA ITEM 04: Matters Arising</b> AG to progress a primary care nurse being identified to sit on the Committee	Andrew Gosling	08 March 2018	